

# Quantity Surveyor (PQS) / Assistant QS (AQS)

## Job Highlights

- Degree in Quantity Surveying or Building Construction related
- 5 Days of Work, Medical Insurance
- Education Allowance, 5 Mins to MTR Station

## Company Overview

RMC is a Professional Surveying firm providing services to contracting companies and currently looking for PQS/AQS for our Hong Kong office. The successful candidate shall provide quality services to RMC's clients, either the developers, main contractors or subcontractors, and establish their professional career path.

## Job Description

Perform full service of QS and contract administrative functions, including but not limited to:

- Preparation of subletting tenders
- Handling and following up on payment applications;
- Supporting Notice of Delay/Early Warning (NoD/EW) submission and updating.
- Supporting Variations/Compensation Events (Vos/CEs) submission and final account negotiation;
- Handling bond and insurance matters;
- Programme planning (both P6 or MS Project)
- Claims management, both preparation and defence;
- Condition Report for insurance claims and assessment.

Represent the Company professionally and diligently, meeting, negotiating and corresponding with clients forming a solid working team in true partnership.

## Requirements

- Degree or Higher Diploma (for AQS) in Quantity Surveying or Building Construction related disciplines;
- Minimum 5 years for QS (2 years for AQS) experience in performing services in building construction or civil engineering projects;
- Detail-minded, problem-solving skills, positive and proactive attitude with a strong sense of responsibility;
- Full support to the delivery of services on time and with a high degree of reliability;
- Good command of both written and spoken English and Chinese (including Putonghua);
- Candidates may apply for the position according to their experience in the Posts;
- Candidates may work overseas as may be required.

RMC offers candidates an attractive remuneration package, activities, medical allowance, and excellent career prospects.

Interested parties, please send your full resume with present and expected salary and date of availability by email to our HR Department [hr@rmccn.com](mailto:hr@rmccn.com).

For more information about our Company, please visit our website <http://www.rmccn.com>

All applications received will be kept strictly confidential and used for recruitment purposes ONLY. Applicants who are not invited for an interview within one (1) month may consider their application unsuccessful.